

# Patient Registration

Today's Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_ Sex M or F Soc. Sec. # \_\_\_\_\_

Please Circle One: Single Married Separated Widow

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Email \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_

Driver's License # \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_

Occupation \_\_\_\_\_

Are you a full time student? Yes or No

If patient is a minor: Mother's DOB \_\_\_\_\_ Father's DOB \_\_\_\_\_

Name of Parent \_\_\_\_\_

Parent Soc. Sec. # \_\_\_\_\_ Parent Employer \_\_\_\_\_

Parent Phone (\_\_\_\_\_) \_\_\_\_\_ Person Responsible for Account \_\_\_\_\_

Relationship \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_

Phone # (\_\_\_\_\_) \_\_\_\_\_

## If you are filling this form out on behalf of another person, what is your relationship to that person?

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Reason for today's visit? \_\_\_\_\_

How did you hear about us?

In-home Mailer  Social Media  Insurance

Practice Website  Internet  Family/Friend/Coworker

Other \_\_\_\_\_

Who can we thank for your visit? \_\_\_\_\_

### Dental Insurance Information (Primary Carrier)

Insured's Name \_\_\_\_\_

Insured's Employer \_\_\_\_\_

Insured's DOB \_\_\_\_\_

Insurance Co \_\_\_\_\_

Insurance Co Address \_\_\_\_\_

Insurance Phone # \_\_\_\_\_

Group # \_\_\_\_\_ Local # \_\_\_\_\_

### Dental Insurance Information (Primary Carrier)

Insured's Name \_\_\_\_\_

Insured's Employer \_\_\_\_\_

Insured's DOB \_\_\_\_\_

Insurance Co \_\_\_\_\_

Insurance Co Address \_\_\_\_\_

Insurance Phone # \_\_\_\_\_

Group # \_\_\_\_\_ Local # \_\_\_\_\_

## Dental History

On a scale of 1-10, with 10 being the highest rating:

How important is your dental health to you? 1 2 3 4 5 6 7 8 9 10

Where would you rate your current dental health? 1 2 3 4 5 6 7 8 9 10

Where do you want your dental health to be? 1 2 3 4 5 6 7 8 9 10

What would you like to change about your smile?

- Color       Bite       Chipped Teeth       Spaces  
 Crowding       Smile Makeover       Missing Teeth       Whiter Teeth

Please share the following dates:

Your last cleaning \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Your last oral cancer screening \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Your last complete X-rays \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

What is the most important thing to you about your future smile and dental health? \_\_\_\_\_

\_\_\_\_\_

What is the most important thing to you about your dental visit today? \_\_\_\_\_

Why did you leave your previous dentist? \_\_\_\_\_

\_\_\_\_\_

Name of your previous dentist \_\_\_\_\_

**Dental History Cont.** - Please mark (x) any of the following conditions that apply to you

### Appearance

- Discolored teeth  
 Worn teeth  
 Misshaped teeth  
 Crooked teeth  
 Spaces  
 Overbite  
 Flat teeth

### Pain/Discomfort

- Sensitivity (hot, cold, sweet)  
 Pressure  
 Broken teeth/fillings  
 Worn teeth  
 Dry Mouth

### Function

- Grinding/Clenching  
 Headaches  
 Jaw Joint (TMJ) pain  
 Jaw Joint (TMJ) clicking/popping  
 Bad Bite  
 Speech Impediment  
 Mouth Breathing  
 Sore Muscles (neck, shoulders)  
 Difficulty Opening or Closing  
 Difficulty Chewing on either side

### Periodontal (Gum) Health

- Bleeding, Swollen, Irritated gums  
 Bad breath  
 Loose tipped, shifting teeth  
 Previous perio/gum disease

### Habits

- Thumb sucking  
 Nail-biting  
 Cheek/Lip biting  
 Chewing on ice/foreign objects

### Sleep Pattern or Conditions

- Sleep Apnea  
 Snoring  
 Daytime Drowsiness  
 Bed wetting (for children)

### Social

Tobacco  
How much \_\_\_\_\_  
How long \_\_\_\_\_  
Alcohol Frequency \_\_\_\_\_  
Drugs Frequency \_\_\_\_\_

### Previous Comfort Options

- Nitrous Oxide  
 Oral Sedation (Pill)  
 IV Sedation

Please list family history of any conditions marked:

\_\_\_\_\_



# Financial Policy

Patient Name (print) \_\_\_\_\_

Thank you for choosing our office as your dental healthcare provider. We are committed to providing you with the highest quality lifetime dental care, so that you may attain optimum oral health. The following is a statement of our financial policy, which we require that you read, agree to, and sign prior to any treatment . Payment is due at the time service is provided. Our office accepts cash, personal checks, credit cards and outside patient financing.

**Please check if you would like more information about financing options.**

***Please Note: Returned checks will be subject to additional fees. In the case it becomes necessary for our office to enlist a collection service and/or legal assistance; you will be responsible for any collection and/or legal charges up to 35%.***

## Do You Have Insurance?

- We must emphasize that as your dental care provider, our relationship is with you, our patient, not with your insurance company. Your insurance policy is a contract between you, your employer, and your insurance company.
- As a courtesy to you we will help you process all your insurance claims. Please understand that we will provide an insurance estimate to you, however, it is not a guarantee that your insurance will pay exactly as estimated. Your insurance company and your plan benefits will determine the amount paid. We will, of course, do all we can to make sure your estimate is as accurate as possible. If your insurance company has not made payment within 60 days, we will ask that you contact your insurance company to make sure payment is expected. If payment is not received or your claim is denied, you will be responsible for paying the full amount at that time.
- We ask that you sign this form and/or any other necessary documents that may be required by your insurance company. This form instructs your insurance company to make payment directly to our office.
- We ask that you pay the deductible and co-payment, which is the estimated amount, not covered by your insurance company, by cash, check, credit card or Patient Financing at the time we provide the service to you.
- We will cooperate fully with the regulations and requests of your insurance company that may assist in the claim being paid. Our office will not, however, enter into a dispute with your insurance company over any claim.

***We thank you for the opportunity to serve your dental health care needs and welcome any question you may have concerning your care or our financial policy.***

## Consent:

I have read, understand and agree to the above terms and conditions. I authorize my insurance company to pay my dental benefits directly to my dental office. I understand that responsibility for payment for Dental Services provided in this office for myself or my dependents is mine, due and payable at the time services are rendered unless financial arrangements have been made. I further understand that a finance, rebilling, collection charge and/or attorney fee will be added to any overdue balance. By signing below, you are authorizing us to call you at any number you provide including calls to mobile/cellular or similar devices for any lawful purpose. You agree to any fees or charges that you may incur for an incoming call from us, and/or outgoing calls to us, to or from any such number, without reimbursement from us.

\_\_\_\_\_  
*Patient Signature (Parent if child)*

\_\_\_\_\_  
*Date*

# Acknowledgement Of Receipt Of Notice Of Privacy Practices

**Purpose:** This form is used to obtain acknowledgement of receipt of our Notice of Privacy Practices or to document our good faith effort to obtain that acknowledgement.

**\*\* You may refuse to sign this acknowledgement\*\***

I, \_\_\_\_\_, have received a copy of this office's Notice of Privacy Practices.

\_\_\_\_\_  
*Patient Name (Printed)*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

## Authorization To Release Information

**Purpose:** This form is used to obtain authorization to release information regarding yourself covered under the Privacy Act to people other than yourself.

I, \_\_\_\_\_, authorize the following person(s) to have access to information covered under the Privacy Practice regarding myself.

\_\_\_\_\_  
*Name (Printed)*

\_\_\_\_\_  
*Relationship*

\_\_\_\_\_  
*Name (Printed)*

\_\_\_\_\_  
*Relationship*

\_\_\_\_\_  
*Name (Printed)*

\_\_\_\_\_  
*Relationship*

## For Office Use Only

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

### Individual refused to sign

- Communications barriers prohibited obtaining the acknowledgement
- An emergency situation prevented us from obtaining acknowledgement
- Other (*Please Specify*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_